

Stirling Council

Privacy Notice

Find out how Stirling Council uses personal data by checking the Council's website at the following address: <http://www.stirling.gov.uk/dataprotection>

Our website contains a Register of Data Processing which lists all the different ways in which the Council uses personal data.

This Privacy Notice provides more information about just one of those processes.

Title of Process	Profiling Staff numbers
Why does the Council process personal data?	Staff numbers, roles and Profiling staff numbers, roles and FTE in establishments for purposes of contextual profiling, to endeavour to secure improvement Stirling Council schools with a view to achieving the strategic priorities set out in the National Improvement Framework.
What personal data is used?	Education staff employed in Stirling Council establishments. Staff names, employee number, post, employment status, FTE.
What makes it lawful for the Council to process this personal data?	<i>We process personal data as a "public task" in the public interest, and to help us comply with national processes for collection of data.</i>
Where does the Council obtain personal data from?	Profiles are populated using Seemis-held data which is cross checked with ScotXed Scottish Government Teacher Census data annually. Scottish Government Teacher Census data inputted into Seemis
Where does the Council keep personal data?	Stored electronically in establishments and at centre on council network.
How long does the Council keep personal data?	Personal data is refreshed annually.

Who does the Council share personal data with?	To inform Education Scotland Inspection visits but not issued to inspectors.
Who do I contact about my personal data?	<p>The Council has a Data Protection Officer to make sure it is complying with data protection laws.</p> <p>The Council's Data Protection Officer is Kevin O'Kane, Audit Manager.</p> <p>He can be contacted at: Data Protection Officer, Stirling Council, Teith House, Kerse Road, Stirling FK7 7QA Email: dataprotection@stirling.gov.uk Telephone: 01786 404040</p>