

# Stirling Council

## Privacy Notice

Find out how Stirling Council uses personal data by checking the Council's website at the following address: <http://www.stirling.gov.uk/dataprotection>

Our website contains a Register of Data Processing which lists all the different ways in which the Council uses personal data.

This Privacy Notice provides more information about just one of those processes.

<b>Title of Process</b>	<b>Waste Service requests for bin deliveries, missed bins, special uplifts and commercial bins.</b>
<b>Why does the Council process personal data?</b>	We process personal data to ensure bins are delivered/collected to/from the correct property.
<b>What personal data is used?</b>	The resident/customer at that address - Name, address, phone numbers, email address, complaint and contact history
<b>What makes it lawful for the Council to process this personal data?</b>	We need to process this personal data to perform a "public task" in the public interest.
<b>Where does the Council obtain personal data from?</b>	Phone, email, post via Contact Centre
<b>Where does the Council keep personal data?</b>	Electronically, on the council network
<b>How long does the Council keep personal data?</b>	Data Protection legislation requires personal data to be kept no longer than is required for the purpose for which it was collected.
<b>Who does the Council share personal data with?</b>	No-one

**Who do I contact about my personal data?**

The Council has a Data Protection Officer to make sure it is complying with data protection laws.

The Council's Data Protection Officer is Kevin O'Kane, Audit Manager.

He can be contacted at:

Data Protection Officer, Stirling Council, Teith House, Kerse Road, Stirling FK7 7QA

Email: [dataprotection@stirling.gov.uk](mailto:dataprotection@stirling.gov.uk)

Telephone: 01786 404040