

THE BUILDING (SCOTLAND) ACT 2003
Application Under Section 9 to Amend a Building Warrant

**APPLICATION FOR AMENDMENT OF
BUILDING WARRANT**

Applicant

Name:

Address:

.....

Post Code: Telephone Number:

Fax Number: Email:

Duly Authorised Agent (if any)

Name:

Address:

.....

Post Code: Telephone Number:

Fax Number: Email:

Owner (if different from original Building Warrant application)

Name:

Address:

.....

Post Code: Telephone Number:

Fax Number: Email:

Details of Building Warrant

Date of Building Warrant:

Reference Number of Building Warrant:

Location of building or site to which the warrant applies (include Post Code if known):

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.....

.....

For Amendments to Construction

What changes do you wish to make to the proposals for which a warrant was granted?

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.....

.....

For Later Stage(s)

For which stages did the original warrant require further detail?

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.....
.....

For which of these stages are you now applying to amend the Building Warrant?

For Amendments which Alter the Intended Use of an Existing Building

Please state if this results in a conversion in terms of the regulations – (See Annex 1)

YES/NO*

If YES, please state which description of conversion applies:

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.....

Value of Works After Amendment

How does the proposed amendment alter the estimated value of works?

Value as Stated in Building Warrant:

Amended Value:

(Please note that the Verifier may seek evidence for this figure and make comparisons with established independent indices of building costs.)

Certificates of Design

Do any certificates from approved Certifiers of Design accompany this application for amendment?

YES/NO*

(If YES, See Annex 2)

Declaration

(1) I/WE* apply for Amendment of Building Warrant in accordance with the details supplied above and with the necessary accompanying information (including drawings and specifications).

Signed:
(Applicant/Duly Authorised Agent*)

Dated:

*Delete as appropriate

Address to which you should send this Application:

Planning and Regulation
Building Standards
Environment Services
Stirling Council
Municipal Buildings
8-10 Corn Exchange Road
STIRLING
FK8 2HU

Telephone Number: 0845 277 7000
Fax Number: 01786 432203
Email: EnvOps_Admin@stirling.gov.uk

Notes:

(1) Any applicant aggrieved by the decision of a Verifier to Refuse a Building Warrant may, within 21 days of the date of the decision, Appeal to the Sheriff by way of summary application.

W A R N I N G

PLEASE NOTE THAT APPROVAL OF AMENDMENT OF BUILDING WARRANT

- ◆ DOES NOT REMOVE THE NEED TO OBTAIN AMENDED PLANNING PERMISSION IF THAT IS REQUIRED (CONSULT THE PLANNING AUTHORITY IF IN DOUBT).
- ◆ DOES NOT ALTER THE ORIGINAL PERIOD OF VALIDITY OF THE BUILDING WARRANT. (SEE FORM 3 – APPLICATION TO EXTEND PERIOD OF VALIDITY OF BUILDING WARRANT).

ANNEX 1 - CONVERSION

Any change in the occupation or use of a building which falls into one of the following descriptions is considered a conversion to which the Building Regulations apply.

Change in the occupation or use of:

- (1) a building to create a dwelling or dwellings or a part thereof;
- (2) a building ancillary to a dwelling to increase the area of human occupation;
- (3) a building which alters the number of dwellings in a building;
- (4) a domestic building to any other type of building;
- (5) a residential building to any other type of building;
- (6) a residential building which involve a significant alteration of the characteristics of the persons who occupy, or will occupy, the building, or which significantly increase the number of people occupying, or expected to occupy, the building;
- (7) a building so that it becomes a residential building;
- (8) an exempt building (in terms of Schedule 1) to a building which is not so exempt;
- (9) a building to allow access by the public where previously there was none;
- (10) a building to accommodate parts in different occupation where previously it was not so occupied.

ANNEX 2 - CERTIFICATES FROM APPROVED CERTIFIERS OF DESIGN

Please list reference numbers of any certificates from Approved Certifiers of Design which relate to this application and attach the original signed Certificates to this application

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Important Note:

The Certificates must be original documents, signed by a Certifier fully approved to issue Certificates for the matters concerned on the date the Certificate was signed.