

# Conservation Area Consent Application

UNDER THE TOWN & COUNTRY PLANNING (SCOTLAND) ACTS



## Notice to Landowners and Agricultural Tenants

Landowners or Agricultural Tenants have 21 days to make comments on, or objections to this application. These should be in writing to Planning & Regulation, Viewforth, Stirling FK8 2ET. The plans for this application can be seen at the same address.

<b>1</b>	<b>APPLICANT'S</b> NAME ADDRESS POST CODE PHONE FAX	<b>2</b>	<b>AGENT'S (if any)</b> NAME ADDRESS POST CODE PHONE FAX
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**3 PRESENT USE OF BUILDINGS**  
(if vacant give last use and when stopped)

**4 DESCRIPTION OF PROPOSED DEMOLITION WORKS**

**5 ADDRESS OR LOCATION OF BUILDINGS CONCERNED**

**6 GIVING NOTICE TO LANDOWNERS/AGRICULTURAL TENANTS**

I certify that 21 days before the date of this Application (cross out 3 alternatives, leaving the one that applies):

**A** The applicant **did** own all the land involved. No part of the land formed part of an agricultural holding.

**B** The applicant **did** own all the land involved. The applicant has given a copy of the front of this form to the agricultural tenants of affected land.

**C** The applicant **did not** own all the land involved, but has given a copy of the front of this form to the owners of any part of the application site, who are listed below. No part of the land formed part of an agricultural holding.

**D** The applicant **did not** own all the land involved, but has given a copy of the front of this form to owners of any part of the application site, who are listed below. The applicant has also given a copy to the agricultural tenants of affected land.

Those notified are:-			
Name	Address	Date notified	Owner or Agricultural Tenant

**7 DECLARATION**

Information on this application will be recorded in a register that is accessible to the public. Information may also be published on the Council web site [www.stirling.gov.uk](http://www.stirling.gov.uk)

I confirm that the information on this form is correct, that the necessary plan are enclosed and that the required notice has been given to affected landowners and agricultural tenants.

Signed \_\_\_\_\_ Applicant/Agent      Date \_\_\_\_\_

The notices on this form are substantially to the same effect as those set out in the General Development Order.

### For office use only

Date Received ..... Date Registered ..... Fee Paid £ ..... Application Number .....

# MAKING AN APPLICATION FOR CONSERVATION AREA CONSENT



Planning & Regulation, Environment Services, Stirling Council, Viewforth, Stirling FK8 2ET

Tel: (01786) 442447

Fax : (01786) 443003

Office Hours 9am - 5pm Monday to Friday (excluding Public Holidays)

## CONSERVATION AREA CONSENT

Conservation Area Consent is required for the demolition of buildings (or parts of buildings) within a Conservation Area. There are a number of exceptions to requiring Conservation Area Consent. Our staff can advise whether or not your proposals qualify for exemption.

## THE APPLICATION FORM

One copy of the completed form is needed - please remember to sign and date it.

## WHAT PLANS ARE NEEDED?

Three copies of all drawings are needed which should include:-

- |                      |  |
|----------------------|--|
| <b>Location Plan</b> | This should be based on an Ordnance Survey Map (preferably 1:2,500 scale, but 1:10,000 is acceptable in rural areas) and should show all the land and buildings owned by the applicant and adjoining land, buildings and roads.  |
| <b>Block Plan</b>    | This must show all buildings, trees and walls within, and means of access to, the application site. The plan must be of at least 1:500 scale and identify the outline of the application site in red. The proportion of the building proposed for demolition should be coloured in another colour. |
| <b>Details</b>       | Elevation drawings and cross sections should be submitted where the partial demolition of buildings is proposed.<br><br>Drawings should be in black ink on white paper.  |

## OTHER CONSENTS

Our staff can also advise you if you need Listed Building Consent, Advertisement Consent or Building Warrant. You may also need consent from the Roads Authority or the Scottish Environmental Protection Agency. Underground mains, sewers and cable, or overhead lines may need protected or diverted. In the interests of safety you should consult the appropriate authorities before starting any work on the site.

## FREEDOM OF INFORMATION

Details of all Conservation Area Consent Applications are available at Environmental Services for you to look at during normal office hours.

## HELP?

If you need more help, write, ring or e mail staff at Stirling Council, Planning & Regulation, Viewforth, Stirling FK8 2ET (Tel: 01786 442447), [planning@stirling.gov.uk](mailto:planning@stirling.gov.uk)