



Please write your name and address in this box.

Customer Services
Stirling Council
Viewforth, Stirling, FK8 2ET
Phone (01786) 443210
e-mail: finservices@stirling.gov.uk

For Office Use Only CT12 03/06 (I)

Payment Ref	
Date	

Council Tax Discount : Claim Form Apprentices / Skillseeker

Background

A full council tax bill assumes that there are two adults (aged 18 or over) living in a household. If only one adult lives in your household, 25% discount is due.

Apprentices on low earnings and Skillseekers are not counted with adults when working out a discount.

How to Claim (Complete in BLACK INK)

Please fill in this form and the certificate and send it back in the postage paid envelope. If you need any help to fill in this form please contact us.

Section 1 : Names of Apprentice / Skillseeker (aged 18 or over)

Name of all other residents (aged 18 or over)

Section 2 : Declaration

1. I declare that all the details that I have given on this form are true and complete.
2. I have enclosed an employer's certificate for each Apprentice / Skillseeker.
3. I shall notify the Council immediately if any of the details change.
4. I understand that Stirling Council must protect public funds and may use these details to prevent and detect fraud. I understand that the information may also be shared for the same purposes with other organisations handling public funds.
5. I understand that under the Data Protection Act I have a right to a copy of the information Stirling Council holds on me and that I may be charged for this service.

Signed (Householder)

Date

e-mail address

Daytime Phone No

(in case of query)