

Freedom of Information - Publication Scheme

1. Introduction

This Publication Scheme has been drawn up by the Council to meet its obligations under The Freedom of Information (Scotland) Act 2002.

Stirling Council recognises that there is a great deal of public interest in the information it holds and promotes the values of openness and transparency. The Council has committed to open communication as this extract from its Values shows:

- Make access to the Council as easy as possible, to listen and respond
- Encourage and enable communities to fully participate in the decision-making process
- Encourage open communication and working together across services and with other organisations to achieve the best results.

The Council's existing *Talkback* comments, complaints and suggestions scheme commits every individual in the organisation to take responsibility for public enquiries. It commits Services to respond to enquiries within 15 days. The Freedom of Information Act promotes even greater access to information and Stirling Council welcomes this.

2. About Stirling Council

Stirling Council has responsibility for providing around 1,000 different local government services including high profile services like schools, care, transport, roads, waste, planning, building control and housing. The management structure of the organisation reflects the main issues for the Council: Children's Services and Community Services keep a customer focus; Technical and Environmental Services manage the natural and built environment and Corporate Services provides direction and support for the organisation. The Council's aims are four-fold: to promote local democracy, sustainability, social inclusion and quality services.

The Stirling Council area covers 220,000 hectares, from Tyndrum and Crianlarich in the southern Highlands to the Glasgow commuter villages of Killearn and Strathblane in the south west, and the former mining villages of Plean, Fallin and Cowie in the east. It has an almost 50:50 urban to rural split. The main urban centre — where half the population lives — is the city of Stirling and its neighbouring communities of Bannockburn and Bridge of Allan. Stirling is Scotland's newest city, achieving city status in 2002 as part of the Queen's Golden Jubilee celebrations.

Overall, the area is relatively sparsely populated. The mid-year 2002 estimate was 86,150. This is expected to increase by 4.2% by 2010 and by 9.19% by 2018 – the third highest Council in terms of growth.

3. Formulating the Scheme

The Publication Scheme has been produced in consultation with local people drawn from a Citizens Panel. The Citizens Panel was established by the Council in 1997 to improve customer focus. It provides a sounding board that represents the demographics of the area and enables the Council to achieve statistically-valid returns on a whole host of issues and questions.

Focus groups drawn from the Panel were involved in user testing in February 2004 to assess the usability of the Publication Scheme. This provided a sense-check for the classes and sub-classes proposed and included a cognitive mapping exercise to ensure the content within those classes made sense.

The sub-categories capture the key issues and services that concern citizens according to the two-yearly Residents Survey. They also reflect the frequently asked questions about the Council according to query types in the Council's Contact Centre and through *Talkback*, the Council's comments and complaints scheme.

Usability testing will be carried out periodically as the Scheme grows.

The key principles of usability adopted for the Publication Scheme are:

- **Comfort:** users should be able to find their way around the Scheme and identify information of interest without assistance.
- **Choice:** users should be able to opt to view the Scheme on-line, in print or get help with a phone call or visit.
- **Control:** on-line, users should also be able to exit quickly, skip to their destination, undo moves and retrace steps following their choice of route, according to their expertise.
- **Familiarity:** the on-line and printed versions of the Scheme should be the same to make it easy for users to switch from one format to another.
- **Convention:** the Scheme should develop around common conventions and reflect the users' logic, intuition and language.
- **Guidance:** users should be informed about their options and know how to take action. They should be prompted rather than have to remember how to use the Scheme.
- **Revision:** common problems, errors and frequently asked questions will feed into the Scheme's review and development.

In January 2004 the Council began an extensive programme of internal consultation and briefing to ensure that all Services fully understand their responsibilities in terms of Freedom of Information and the need to put systems in place to deliver access to information in compliance with the spirit of the Act.

A Records Manager post was established in January 2004 and work began on a council-wide Information Audit. The Audit will feed into the development of the Publication Scheme and ensure the Council is in a position to meet FOI requests. This audit will be crucial to the development of an electronic document and records management system that in the longer term will facilitate responses to FOI enquiries. User testing on the proposed survey form began in January 2004.

4. Classes of Information

The Publication Scheme is ordered into 3 levels:

- Classes
- Sub-classes
- Categories

The process of arriving at these classes is explained above.

Below is an example of how one of the sub-classes further breaks down to 'record' level. This *Publication Scheme (extended version)* is available on-line and in print.

Level 1 Headings: Class

Council
Services
Business
Leisure
Stirling
Community
Your Life

Level 2 Headings: Sub-class

Class: Council

Sub-class:

Elections
Latest News
Working Partners
Councillors
Your Council
Performance
Council Tax
Meetings
Get Involved

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Level 3 Headings: record

| Class: Council | | | |
|-----------------------|-----------------------|---|---------------|
| Sub-class | Category | Records | Format |
| Elections | Stirling Constituency | Area, Ward profiles, local election results | web, print |
| | Councillors | Names, wards, membership of committees, contact details, surgery details, members interests | web |
| | Scottish Parliament | MPs, MSPs, MEPs, general election results, Scottish Executive, Parliamentary Committees | web |
| | European Parliament | election results | web |
| | Register to vote | Details of how to register, proxy votes | web |
| | Postal ballots | Postal ballots, proxy voting | web |
| | JPs | Justices of the Peace | web |

The Scheme and its classes will be updated regularly on the website at www.stirling.gov.uk/foi. Printed copies will be revised regularly.

5. Responsibility for the Publication Scheme

Day to day responsibility rests with
Allan Graham, Information Compliance Officer (ICO),
Stirling Council, Viewforth, Stirling FK8 2ET.
Tel: 01786 442926. Email: grahama@stirling.gov.uk

Overall responsibility for the operation of the scheme rests with
Fiona Macleod, Head of Strategy & Governance,
Stirling Council, Viewforth, Stirling FK8 2ET.
Tel: 01786 442507.

6. Exemptions

Stirling Council aims to be as open as possible. The introduction of The Freedom of Information (Scotland) Act means that a person who requests information from a Scottish public authority that holds it is entitled to be given it by the authority. However, certain types of information may be withheld from any of the classes of information, eg:

- Information that might prejudice legal proceedings or regulatory or enforcement activities.
- Information that is commercially sensitive.
- Information about individuals that is deemed confidential under the Data Protection Act 1998.
- Information that could prejudice national security.

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The entire record in which the exempt information is contained will not be exempt – just the specific piece of information. For example, under Council Decisions, Minutes of Management Team, any part of the minute that refers to commercially sensitive decisions or information about an individual employee will be exempt, but the rest of the Minute will be available.

Where information is exempt, this will be indicated in the Publications Scheme with an explanation of why the information is being withheld. To challenge exemptions, users should read the Complaints section below. Further information on exemptions is available in Part 2 of the Freedom of Information (Scotland) Act 2002, a copy of which can be found on the website of the Scottish Information Commissioner:

www.itspublicknowledge.info

7. Copyright

Information obtained from this Publication Scheme can be copied or reproduced without formal permission unless specified. Copies should be made accurately, not used in a misleading context and identify that Stirling Council is the source of the material. If you have any concerns about whether the material is copyright free, check for permission with Allan Graham, Information Compliance Officer. Tel: 01786 442926. Email: grahama@stirling.gov.uk

8. Accessing Information under the Publication Scheme

Information available under the Scheme can be accessed in a number of different ways – see below. For assistance contact Allan Graham, Information Compliance Officer. Tel: 01786 442926. Email: grahama@stirling.gov.uk

On-line: a great deal of information is published on the Council's website, see www.stirling.gov.uk. The website features a powerful Google search tool. This enables the user to enter keywords and have the entire site searched in seconds. All libraries have public access computers with Internet, printing and copying facilities and help on-hand to support users.

E-mail: if information is held electronically but is not yet published on the website, it will be emailed if that is the user's preference.

Print: there are hundreds of publications, reports, leaflets, minutes and documents already available in print. These are held in libraries, public places and other Council offices. Phone or write to the ICO to locate information or have it posted to you. You must provide contact details and any fee when requesting information to be posted.

Other formats: information can be made available in a range of formats, Braille, on tape, or in minority ethnic languages. The Council will take all reasonable steps to meet such requests.

In person: in the case of historic documents and archived records, it may be necessary to make an appointment to view the information.

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If you cannot locate the information you require or experience any other problems with the Scheme, contact to Allan Graham, Information Compliance Officer. Tel: 01786 442926. Email: grahama@stirling.gov.uk

9. Charging Policy

Where information is printed off or copied to meet an enquiry the Council reserves the right to make a reasonable charge (currently 10p per black and white A4 copy).

The enquirer will be informed before any costs are incurred. Generally the following will apply:

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| Web information | free of charge |
| E-mail | free of charge |
| Information printed from the web at Council offices | As current charging policy (eg 10p for each b/w A4 sheet) |
| Information copied from printed documents at Council offices | As current charging policy (eg 10p for each b/w A4 sheet) |
| Information copied at Archives | As current charging policy (eg 40p for each b/w A4 sheet) |
| Publications produced by the Council for sale | As cover price |

10. Complaints and Feedback

Stirling Council always welcomes feedback on its services and activities; listening and responding is a core value of the organisation and this is how we improve services.

All feedback on the Scheme, its ease of use, effectiveness and the accessibility of information will be monitored by the Council's ICO and used to improve processes.

If you have a complaint or an enquiry regarding FOI or the Publication Scheme, Stirling Council's Information Compliance Officer will be happy to assist. The ICO will provide an initial response to your complaint/enquiry within 5 working days.

Contact:

Allan Graham
Information Compliance Officer
Stirling Council
Viewforth
Stirling FK8 2ET
Tel: 01786 442926. Email: grahama@stirling.gov.uk

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Stirling Council
Publication Scheme**

If you are unhappy with the response from Stirling's ICO, you should refer the issue to the independent Scottish Information Commissioner (SIC). Failure by Stirling Council to provide information or provide it promptly will be regarded by the SIC as failure to comply with the FOI Act. In such cases, the SIC has power to take enforcement action against the Council.

Contact:

Scottish Information Commissioner
Kinburn Castle
Doubledykes Road
St Andrews, Fife
KY16 9DS
Telephone: 01334 464610
Fax: 01334 464611
Email: enquiries@itspublicknowledge.info

Stirling Council Publication Scheme

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| Ref | Classes | Sub-classes | Categories | Format | Description of contents | Charges |
|------------|----------------|------------------------------|-----------------------|---------------|--|--|
| | | | | | | There is no charge unless noted. (See section 9 for charging policy.) |
| 1 | Council | | | | | |
| 1.1 | | Council | | | | |
| 1.1.1 | | | Vision, values, aims | web, print | Democracy, inclusion, sustainability, best value | |
| 1.1.2 | | | Structure | web, print | Council management structure, political structure, staffing | |
| 1.1.3 | | | Partners | web, print | Community plan, planning partners, contact info | |
| 1.1.4 | | | Vacancies | web, print | Job vacancies, how to apply, job descriptions | |
| 1.2 | | News | | | | |
| 1.2.1 | | | Stirling Council news | web, print | Current and archived news releases | |
| 1.2.2 | | | Stirling Focus | web, print | Council annual newspaper | |
| 1.2.3 | | | Contacts | web | News contacts | |
| 1.2.4 | | | What's On | web | Directory of meetings, events, classes, courses | |
| 1.3 | | Meetings | | | | |
| 1.3.1 | | | Council meetings | web, print | Committees, panels, scrutiny groups, membership | |
| 1.3.2 | | | Decisions | web, print | Agendas, minutes, reports* | |
| 1.3.3 | | | Standing orders | web, print | Decision-making, delegations | |
| 1.4 | | Get Involved | | | | |
| 1.4.1 | | | Consultation | web, print | Stirling Assembly, Citizens Panel, regeneration, schools, Housing | |
| 1.4.2 | | | Schools Forums | web, print | Parents, Pupil Councils, Students Forum, School Boards | |
| 1.4.3 | | | Active Citizenship | web, print | Involvement of children and young people | |
| 1.4.4 | | | Other forums | web | Stirling Voluntary Association, Sports Council | |
| 1.4.5 | | | Talkback | web, print | Comments, complaints and suggestions scheme | |
| 1.5 | | Policy & Planning | | | | |
| 1.5.1 | | | Community Planning | web, print | Community planning process, local community plans | |
| 1.5.2 | | | Corporate Planning | web, print | Corporate plan, Service Plans | |
| 1.5.3 | | | Strategies & Policies | web, print | Range of Council strategies covering eg Diversity, Children, Housing | |
| 1.5.4 | | | Plans | web, print | Local plans eg housing, children, waste, emergencies | |
| 1.6 | | Performance | | | | |
| 1.6.1 | | | Surveys | web print | Residents survey, Citizens Panel surveys, research | |
| 1.6.2 | | | Best value | web, print | Best value indicators, processes, statistics, inspections | |

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|------------|-----------------|--------------------------|------------|---|
| 1.6.3 | | Performance indicators | web, print | Statutory and key indicators for finance and performance |
| 1.6.4 | | Resources | web, print | Financial planning, financial reporting, council tax, estates |
| 1.6.5 | | Performance reporting | web, print | 3 year term reports, annual report, accounts, newspaper |
| 1.6.6 | | Procedures and practices | web, print | Financial guidelines, standing orders, customer care, conduct |
| 1.7 | | Governance | | |
| 1.7.1 | | Stirling Constituency | web, print | Area, ward profiles, local election results |
| 1.7.2 | | Councillors | web | Names, wards, membership of committees, contacts, surgeries, expenses, interests |
| 1.7.3 | | Scottish Parliament | web | MPs, MSPs, MEPs, general election results, Scottish Executive, Parliamentary Committees |
| 1.7.4 | | European Parliament | web | Election results |
| 1.7.5 | | Register to vote | web, print | Details of how to register, proxy votes |
| 1.7.6 | | Postal ballots | web | Postal ballots, proxy voting |
| 1.7.8 | | JPs | web | Justices of the Peace |
| 1.8 | Council | Council Tax | | |
| 1.8.1 | | Household Rates | web, print | Rates, discounts, benefits, payment, assessors report |
| 1.8.2 | | Business Rates | web, print | Rates, discounts, payment |
| 2 | Services | Environment | | |
| 2.1 | | Environment | | |
| 2.1.1 | | Structure Plan | web, print | Details of Stirling area Structure Plan, plans for growth |
| 2.1.2 | | Environmental health | web, print | Food standards, complaints, training, guidance |
| 2.1.3 | | Animals and pests | web, print | Dogs, pest control, caring for animals, bats |
| 2.1.4 | | Local Agenda 21 | web, print | Sustainability, national agenda, local plans |
| 2.1.5 | | Flood prevention | web, print | Flood information and plans |
| 2.1.6 | | Registers | web, print | Caravan sites, private water supplies, land, reservoirs, air |
| 2.2 | | Housing | | |
| 2.2.1 | | Housing allocations | web, print | Allocations information and advice |
| 2.2.2 | | Tenants | web, print | Newsletters, rents, repairs, benefits, insurance, participation strategy |
| 2.2.3 | | Homelessness | web, print | Strategy, information and help |

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|------------|------------------------------|------------------------|------------|--|
| 2.2.4 | | Housing standards | web, print | Housing improvement programme, winter warmth, home support |
| 2.2.5 | | Area Teams | web, print | Guide to area housing teams with contact info |
| 2.2.6 | | Buying your home | web, print | Buying your home and related links |
| 2.2.7 | | Local Housing Strategy | web, print | The strategy and consultation process |
| 2.2.8 | | Neighbour disputes | web, print | Anti social behaviour, neighbour dispute, mediation |
| 2.2.9 | | Registers | web, print | Tenant Organisations, Landlords, Houses in Multiple Occupation |
| 2.2.10 | | Housing support | web, print | Grants for owner-occupiers, housing benefits |
| 2.3 | Learning | | | |
| 2.3.1 | | Early Years | web, print | Nurseries, playgroups, childminders, curriculum |
| 2.3.2 | | Primary Schools | web, print | Schools, contacts, history, school plans |
| 2.3.3 | | Secondary Schools | web, print | Schools, contacts, prospectus |
| 2.3.4 | | Schools General | web, print | Policies, standards, special needs, services, resources, performance |
| 2.3.5 | | Schools PPP | web, print | Plans for upgrading school buildings |
| 2.3.6 | | Community Schools | web, print | Services, expectations, staff development, evaluation |
| 2.3.7 | | Adult learning | web, print | Courses, classes, literacy, numeracy, training, skills, facilities, funding |
| 2.3.8 | | Languages | web, print | Gaelic medium education, foreign languages, multi-lingual support |
| 2.4 | Regulatory functions | | | |
| 2.4.1 | | Planning | web, print | Local/Structure Plan, enforcement, current applications, appeals |
| 2.4.2 | | Building control | web, print | Information, register, standards, compliance advice, teams, schedule, contacts |
| 2.4.3 | | Development Advice | web, print | Conservation, contamination, change of use, countryside, listed buildings |
| 2.4.4 | | Licensing** | web, print | Applications, board, licences: civic, community, entertainment, liquor etc |
| 2.4.5 | | District Court | web, print | Role and functions, meetings, legal contacts |
| 2.5 | Roads & Transport | | | |
| 2.5.1 | | Transport and travel | web, print | Buses, rail, taxis, timetables, accessibility, concessions |
| 2.5.2 | | Roads | web, print | Safety, repairs, winter maintenance, signs, pavements, incidents |
| 2.5.3 | | Park and Ride | web, print | Information about the Stirling Council's Park and Ride |

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|------------|-----------------|----------------------------|------------|---|
| 2.5.4 | | Advice and information | web, print | system Advice for hauliers, abandoned cars, parking permits, travel passes |
| 2.5.5 | | Schools | web, print | School transport, pupils bus vouchers, season tickets |
| 2.6 | Services | Trading Standards | | |
| 2.6.1 | | Consumer Advice | web, print | Information on your legal rights and resolving complaints |
| 2.6.2 | | Business Advice | web, print | Advice/information on the law and other relevant legislation |
| 2.6.3 | | Service Standards | web, print | Inspection of trading premises |
| 2.6.4 | | News and information | web, print | Product recalls, topical developments |
| 2.7 | | Waste and cleansing | | |
| 2.7.1 | | Waste reduction | web, print | Reduce, reuse, recycle info for households and business |
| 2.7.2 | | Household Waste | web, print | Bin collection arrangements, special uplifts |
| 2.7.3 | | Commercial Waste | web, print | Commercial Waste arrangements |
| 2.7.4 | | Local Information | web, print | Facts, figures, landfill, fly-tipping, events, schools |
| 2.7.5 | | Cleansing | web, print | Q&As: water/sewerage, diesel spills, dog fouling, graffiti, leaves |
| 3 | Business | Economy | | |
| 3.1 | | | | |
| 3.1.1 | | Business Panel | web, print | Forum for exchanging and developing ideas |
| 3.1.2 | | Business Property | web, print | Information on prime industrial and rural locations |
| 3.1.3 | | Development support | web, print | Business development advice |
| 3.1.4 | | Business Rates | web, print | Information on business rates |
| 3.1.5 | | Business Advice | web, print | Help and advice on starting and developing business |
| 3.1.6 | | Workforce | web, print | Support for employers/employees, training programmes, grants |
| 3.1.7 | | Regeneration | web, print | Urban regeneration, rural development, Schools PPP |
| 3.1.8 | | Developments | web, print | Forthside, Raploch, major growth area* |
| 3.1.9 | | Making Stirling Work | web, print | Partnership plans for economic development |
| 4 | Leisure | | | |

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|------------|-----------------|-----------------------|------------|---|---------|
| 4.1 | | Activities | | | |
| 4.1.1 | | Arts | web, print | Heritage, culture, classes, courses, exhibitions, events, tickets | |
| 4.1.2 | | Leisure Centres | web, print | Sports and fitness centres, pools, charges, classes, leisure card | |
| 4.1.3 | | Sports | web, print | Sports facilities, courses, classes, opportunities, coaching, clubs | |
| 4.1.4 | | Outdoors | web, print | Parks and other open spaces, watersports | |
| 4.1.5 | | Countryside access | web, print | Paths, history, strategy, surveys, access, countryside rangers | |
| 4.1.6 | | Biodiversity | web, print | Audit, trails, local action, forum, links, plans | |
| 4.1.7 | | Fisheries | web, print | Local information, permits, rules | |
| 4.1.8 | | Shopping | web | City centre, Forthside | |
| 4.1.9 | | Events | web, print | Castle Concerts, Adrenalinn Rush, World Medical Games | |
| 4.2 | | Libraries | | | |
| 4.2.1 | | Library service | web, print | Locations, how to join, opening hours, news, services | |
| 4.2.2 | | Catalogue | web | Publications list, search for loans, renew, reserve items | |
| 4.2.3 | | Library access | web, print | Mobile library, housebound service, languages, formats, children | |
| 4.2.4 | | Local history | web, print | Family history, local history | various |
| 4.2.5 | | Learning and IT | web, print | Learn about the web, PCs, video conferencing | |
| 4.3 | Leisure | Play | | | |
| 4.3.1 | | Play | web, print | Parks, playgrounds, Superbus, events, soft play | |
| 4.3.2 | | Birthdays | web, print | Parties at Forthbank Stadium and Rainbow Slides | |
| 4.3.3 | | Mobile crèche | web, print | Details and contact info | |
| 4.3.4 | | Jumpin beans | web, print | Fun fitness centre for pre-school age children | |
| 4.3.5 | | Parent groups | web, print | Parent Groups info and contact | |
| 4.3.6 | | Equipment | web, print | Play equipment for hire | |
| 5 | Stirling | | | | |
| 5.1 | | About Stirling | | | |
| 5.1.1 | | Stirling's history | web, print | Royal connections, burgh, leaders, church, trade, guildry | |
| 5.1.2 | | Attractions | web, print | Visitor attractions, landmarks, sites, National Park | |
| 5.1.3 | | Facts and figures | web, print | Social, economic, environmental, geographic, demographic, electoral | |
| 5.1.4 | | City status | web, print | Benefits, developments, opportunities | |

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|------------|------------------|---------------------------|------------|---|
| 5.1.5 | | Archives | web | Archives collections, catalogue, service |
| 5.1.6 | | Community Safety | web, print | Key facts and figures, safety record |
| 5.2 | | Locate in Stirling | | |
| 5.2.1 | | Business location | web, print | Location, business parks, property, transport links |
| 5.2.2 | | Stirling Enterprise | web | Loan and equity fund advice |
| 5.2.3 | | Filming in Stirling | web | Choosing Stirling as a film location |
| 5.2.4 | | Conferences | web, print | Venues, hire charges, enquiries |
| 6 | Community | | | |
| 6.1 | | Organisations | | |
| 6.1.1 | | Community Groups | web, print | Local groups, meetings, constitutions, publicity, fundraising |
| 6.1.2 | | Community Councils | web, print | Elections, role and remit, make up, information |
| 6.1.3 | | Community Support | web, print | Council support services for community groups |
| 6.1.4 | | Volunteering | web | About voluntary organisations |
| 6.2 | | Resources | | |
| 6.2.1 | | Local offices | web, print | Stirling Council local services |
| 6.2.2 | | Centres and Halls | web, print | Community halls for let |
| 6.2.3 | | Equipment | web, print | Adaptations, support, play equipment |
| 6.2.4 | | Resource Centre | web, print | Help with meetings, equipment, training, admin, publicity |
| 6.2.5 | | Community learning | web, print | Community schools, web classes, courses |
| 7 | Your Life | | | |
| 7.1 | | Care | | |
| 7.1.1 | | Care Services | web, print | Community care, social services, mental health, personal care, nursing* |
| 7.1.2 | | Accessing Services | web, print | Assessing your needs, payments, contacts |
| 7.1.3 | | Care homes | web, print | Homes in Stirling |
| 7.1.4 | | Adoption and fostering | web, print | Children, applying, assessment, support |
| 7.1.5 | | Children's Panel | web, print | Membership |
| 7.1.6 | | Protecting Children | web, print | Substance abuse, sexual abuse, care and education, 'looked after' children |
| 7.2 | Your Life | Life Stages | | |
| 7.2.1 | | Benefits | web, print | Council tax and housing benefits, welfare, family support, arrears |
| 7.2.2 | | Employment | web, print | Training for work, jobs, support, advice for employers |
| 7.2.3 | | Older people | web, print | Benefits, activities, training, adaptations, care, Better Govt for Older People |
| 7.2.4 | | Moving house | web, print | Catchment areas, register to vote, Council services |
| 7.2.5 | | Getting married | web, print | Venue, guests, ceremony, fees, locations, legal info |

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| 7.2.6 | Disability | web | Access, meals on wheels, transport, parking, aids and adaptations |
| 7.2.7 | Having a baby | web | Registration, fostering, adoption |
| 7.2.8 | Bereavement | web, print | Registering a death, lairs, funerals, cemeteries, deeds, burials, cremation |
| 7.2.9 | Parenting | web, print | Nurseries, schools, enrolment, child care, curriculum |
| 7.2.10 | Children and young people | web, print | Safety, schools, forums, leisure, Charter, help, grants |

**Some information in these categories may be exempt, eg minutes containing staffing or other confidential matters, tenders or other commercially sensitive information, or personal information such as social work or other records covered by Data Protection.*

*** See Stirling Council Licensing Board Publication Scheme*