



APPLICATION FOR TEMPORARY RESTRICTION

(including guidance notes)

Name Company

Address *(see note 9)*

..... Postcode

Invoice Address Overleaf YES/NO

Telephone Fax

E-mail

If applying on behalf of a third party give company's name

Are works on behalf of a Public Utility YES / NO SYMOLOGY LA Ref

Purpose of Temporary Restriction application

Road Closure Other *(see note 1)*

Duration of Closure/Restriction 5 days or less *(see note 2)* or **28 days notice is required for all road closures**
 more than 5 days *(see note 2)* or
 emergency works *(see note 3)*

Dates of Restriction: from .../.../... to .../.../... Times of Restriction: from ... : ... to ... : ...

Name of Road..... Town.....

Extent of Closure/Restriction *(see note 4)*

Reason for Closure/Restriction

Is a Diversion Route required? Yes *(see note 5)* No

Do you require Stirling Council to design, erect and maintain the Traffic Management required for the diversion route? *(see note 5 and 6)* Yes No

EMERGENCY CONTACTS *(see note 7)*

Name Company Tel No.

Name Company Tel No.

I / We agree to meet the costs incurred by Stirling Council in respect of advertising and administration.

I / We agree (where indicated above) to meet the costs of design, erection and maintenance of suitable Traffic Management .

Customer Order / Reference No. *(see note 8)*

Signed Date

Please return completed forms to:-

**Stirling Council
Traffic Management
Environment Services
Viewforth
Stirling FK8 2ET
(Fax No. 01786 442451)**

Office use only
Application Approved (Y/N) *(Date)*
Rechargeable No.
Officer



Notes for Guidance

1. Examples of other restrictions may include applications for waiting restrictions, one-way systems, speed restrictions or suspension of parking places. If you consider that you require a temporary restriction for any other purpose other than those listed please contact our Traffic Management Team on telephone number 01786 442487 who will advise.
2. A **minimum** of 28 days notice is required for all temporary restrictions.
3. If a temporary restriction is required to accommodate emergency works the applicant should contact the Traffic Management Team on telephone number 01786 442487 for guidance.
4. Details of the extent of the restriction should include information such as postal address points e.g. between number 52 and 92 Main Street, or details of geometry such as road junctions and special features such as bridges, traffic signals etc.
5. If the applicant proposes to erect and maintain the traffic signs associated with any diversion route, these must be designed and erected in accordance with the requirements of the Traffic Signs Regulations and General Directions 2002 and the Traffic Signs Manual (Chapter 8). Any proposed diversion route should be shown on a plan of a suitable scale and submitted with the application form. The plan should highlight the position of each sign and show the sign face and diagram number for approval by the Traffic Management Team.
6. If the applicant requests the diversion route to be designed and erected by Stirling Council, an Order / Reference Number must be provided
7. Two emergency contacts should be provided with all requests for temporary restrictions. Where the applicant proposes to erect and maintain the traffic signs associated with the temporary restriction and/or diversion route one of these contacts should be available at any time (24 hours) to deal with any emergency associated with the signing or diversion route which may arise.
8. A Customer Order / Reference Number is required for billing purposes. Costs will be associated with legal advertising required for the closure/restriction and the design, erection and maintenance of signing if Stirling Council have been asked to undertake this.
9. Please provide invoice address if different from overleaf.

Address

.....Postcode