

Stirling Council

Privacy Notice

Find out how Stirling Council uses personal data by checking the Council's website at the following address:

<https://www.stirling.gov.uk/council-democracy/access-to-information/data-protection/>

Our website contains a Register of Data Processing which lists all the different ways in which the Council uses personal data.

This Privacy Notice provides more information about just one of those processes.

Title of Process	Parking Enforcement
Why does the Council process personal data?	Personal data is processed to pursue vehicle owners in relation to illegally parked vehicles. Vehicle registration marks are collected and vehicle registered keeper details obtained from DVLA via a 3 rd party (Imperial).
What personal data is used?	Personal data relating to the registered keepers of illegally parked vehicles, such as Vehicle registration mark, name and address.
What makes it lawful for the Council to process this personal data?	The Council is processing personal data necessary for statutory obligations under the Road Traffic (Permitted Parking Area and Special Parking Area) (Stirling Council) Designation Order 2017
Where does the Council obtain personal data from?	Vehicle registration marks are collected by Enforcement Officers. Registered keeper details are obtained from DVLA via a 3 rd party (Imperial).
Where does the Council keep personal data?	Personal data relating to registered keepers is accessed via Imperial's website/servers
How long does the Council keep personal data?	The Driver & Vehicle Licensing Agency (DVLA) require a retention period of 2 years for audit purposes.

Who does the Council share personal data with?	Personal data is shared with Imperial (in order to access DVLA details), and with Alex M Adamson Sheriff Officers (in order to pursue recovery of Penalty Charge Notices).
Who do I contact about my personal data?	<p>The Council has a Data Protection Officer to make sure it is complying with data protection laws.</p> <p>They can be contacted at: Data Protection Officer, Stirling Council, Teith House, Kerse Road, Stirling FK7 7QA Email: dataprotection@stirling.gov.uk Telephone: 01786 404040</p>