



Customer Services  
 Stirling Council  
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**For Office Use Only** CT25 03/10

Payment Ref	
Date of Issue	

## Council Tax Exemption : Claim Form

### Providing or receiving care elsewhere

#### Background

If a property is unoccupied because someone is living elsewhere to provide or receive care then an exemption is due - this means that no tax is payable.

Care means personal care required because of old age, disablement, illness, past or present alcohol or drug dependence or past or present mental disorder.

#### How to Claim (Complete in BLACK INK)

Please fill in this form and send it back in the postage paid envelope. If you need any help to fill in this form please contact us.

### Section 1 : About the unoccupied property

Property address \_\_\_\_\_  
 \_\_\_\_\_

Date property became unoccupied  /  /

### Section 2 : Your details

Name of person providing care \_\_\_\_\_

Name of person receiving care \_\_\_\_\_

Address care is being provided or received \_\_\_\_\_  
 \_\_\_\_\_

### Section 3 : Declaration

1. I declare that all the details that I have given on this form are true and complete.
2. I shall notify the Council immediately if any of the details change.
3. I understand that Stirling Council must protect public funds and may use these details to prevent and detect fraud, part of this process may involve the use of credit reference agencies. I understand that the information may also be shared for the same purposes with other organisations handling public funds.
4. I understand that under the Data Protection Act I have a right to a copy of the information Stirling Council holds on me and that I may be charged for this service.

Signed (Householder)

Date

e-mail address

Daytime Phone No

( in case of query )