



Customer Services  
 Stirling Council  
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**For Office Use Only** CT15 03/10

Payment Ref.	
Date of Issue	

## Council Tax Discount : Claim Form

### School / College Leavers aged 18 or 19

#### Background

A full council tax bill assumes that there are two adults ( aged 18 or over ) living in the household. If only one adult lives in your household, 25% discount is due.

Someone who is under the age of 20 years and was at school or college on 30th April and left between then and 31st October will not be counted with adults until 1st November of the same year.

#### How to Claim (Complete in BLACK INK)

Please fill in this form and send it back with a certificate for each school/college leaver in the postage paid envelope. If you need any help to fill in this form please contact us.

### Section 1 : School Leaver

Name of the school leaver		Date of birth	
Names of all other residents (aged 18 or over)			

### Section 2 : Declaration

1. I declare that all the details that I have given on this form are true and complete.
2. I shall notify the Council immediately if any of the details change.
3. I understand that Stirling Council must protect public funds and may use these details to prevent and detect fraud, part of this process may involve the use of credit reference agencies. I understand that the information may also be shared for the same purposes with other organisations handling public funds.
4. I understand that under the Data Protection Act I have a right to a copy of the information Stirling Council holds on me and that I may be charged for this service.

Signed (Householder)		Date	
e-mail address		Daytime Phone No	

( in case of query )