



For Office Use Only

CT14a 03/06 (I)

Payment Ref.	
Date of Issue	

Council Tax: Student Certificate

To be completed by the University / College in **BLACK INK**

Date of Birth

1. Student's name _____

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2. Name and address of the University / College

3. Student's home address

4. Term-time address (where different from home address)

5. Course title

6. Length of Course _____

7. Year of Course _____

8. Date the student commenced the course

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9. Date the course ended or is expected to end

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College / University Stamp

Signed	_____
Designation	_____
Date	_____

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Description of a Student for Council Tax purposes

Students

The student's course must:

- be provided by a specified university, college or polytechnic; and
- require attendance for at least 24 weeks in each academic year; and
- require 21 hours or more attendance per week.

Students aged under 20

Persons aged under 20 are defined as students if their course

- requires more than 12 hours attendance per week for 3 months or more up to Higher Scottish Certificate of Education and
- is not a correspondence course, an evening class or in connection with their employment

Foreign Language Assistants

Foreign language assistants must be registered with the Central Bureau for Education Visits and Exchanges as a foreign language assistant.

Student Nurses

Only student nurses studying academic courses at college or university, or a Nursing Diploma Student qualify as students. Other student nurses may still qualify for a different discount and must get a Student Nurse Certificate to accompany their claim.

These notes do not cover every detail of the legislation. Please contact us if you want more information.