

Stirling Council

Privacy Notice

Find out how Stirling Council uses personal data by checking the Council's website at the following address:

<https://www.stirling.gov.uk/council-democracy/access-to-information/data-protection/>

Our website contains a Register of Data Processing which lists all the different ways in which the Council uses personal data.

This Privacy Notice provides more information about just one of those processes.

Title of Process	Stirling Council Schools Concerts 2022
Why does the Council process personal data?	<p>Personal data is used for the purposes of:</p> <ul style="list-style-type: none"> • enrolling children and young people into the Annual Schools Concerts • monitoring and recording of numbers in terms of local and national census • general data analysis to let us see what areas require this service (gaps in provision)
What personal data is used?	<p>Personal data is held about:</p> <ul style="list-style-type: none"> • Children and Young People (S1 – S6) who request to take part • Parents of the children accessing the provision – contact details • Parents and carers of children and young people at school <p>Personal data includes:</p> <ul style="list-style-type: none"> • Child's: name; date of birth; school; year group; medical information; • Photographs of child; • Parents/carers': names; address; telephone; email address • Tutors name
What makes it lawful for the Council to process this personal data?	<p>UK GDPR Article 6(1)(e) -we process this personal data to perform a "public task" in the public interest. We also rely on UK GDPR Article 6(1)(a) and Article 9(2)(a) - consent of the individual to process some of the personal data.</p> <p>To withdraw consent please email musictuition@stirling.gov.uk</p>

<p>Where does the Council obtain personal data from?</p>	<p>Application form completed by parents/and where applicable by the young person.</p>
<p>Where does the Council keep personal data?</p>	<p>Saved in the music tuition folders on the Council's main drive for Schools, Learning and Education. Only limited staff with certain profiles can see certain pieces of data.</p>
<p>How long does the Council keep personal data?</p>	<p>Five years</p>
<p>Who does the Council share personal data with?</p>	<p>Information may be shared with external parties in case of a medical emergency.</p>
<p>Who do I contact about my personal data?</p>	<p>The Council has a Data Protection Officer to make sure it is complying with data protection laws.</p> <p>They can be contacted at: Data Protection Officer, Stirling Council, Teith House, Kerse Road, Stirling FK7 7QA Email: dataprotection@stirling.gov.uk Telephone: 01786 404040</p>