

Callander Community Council

Minutes of the meeting: Monday 8th March 2021

On-line meeting via Zoom

Community Councillors present: Susan Holden (SH-Chair), David Shearer (DS- Vice-Chair), Richard Johnson (RJ- Secretary), Elaine Watterson (EW- Treasurer), David Moore (DM- Planning), Marilyn Moore (MM), Roger Watt (RW), Brian Luti (BL), Mike Luti (ML), John Watson (JW), Moe Guertin (MG), Olga Watkins (OW).

Also in Attendance: Cllr Martin Earl (SC), Cllr Jeremy McDonald (SC), Cllr Evelyn Tweed (SC), Helen Terry (HT-Town Co-ordinator), Katarina Cech (Minute Taker), plus several members of the public

Apologies: Police Scotland, Michelle Flynn (SC)

Abbreviations: All community councillors are referred to in these minutes by their initials.

CCC = Callander Community Council; CE = Callander Enterprise; CCDT = Callander Community Development Trust; SC = Stirling Council; ICO = Information Commissioner’s Office ; LPP = Local Place Plan; CYP = Callander Youth Project; NP = Loch Lomond and the Trossachs National Park.

Chair of Meeting: Susan Holden

Item	Action
<p><u>A: Introductions and minutes</u></p>	
<p><u>1.Welcome-meeting structure</u></p> <p>SH welcomed everyone to the meeting. It was noted that the Zoom chat box can be used for any questions and input from it will also be minuted.</p> <p>Procedures: RJ noted that people should speak clearly and if the vote is taken, the person who organised a vote states numbers in favour, against and abstained.</p> <p><u>Recording:</u> SH asked for approval that the meeting be recorded for the purpose of Minute taking - all those present agreed.</p> <p><u>Declaration of interest:</u> DS noted that he had an interest in anything concerning the Leisure Centre. DM is a current Trustee of McLaren Leisure Centre and has an interest in the item on the Airtricity Grant. MM noted that she is a spouse of one of the directors of McLaren Leisure Centre and therefore she will abstain from voting. OW declared an interest as she is married to one of the Trustees of McLaren Leisure. BL noted that he took legal advice on this many years ago and those who are married or friends of board members (trustees) of another organisation do not have to declare an interest.</p> <p><u>RESIGNATION OF THE VICE-CHAIR:</u></p> <p>SH stated that DS has resigned from the position of the Vice-Chair of CCC but will remain a community councillor. SH thanked DS for his work and support. BL acknowledged the amount of work DS did and still does regarding the roads.</p>	<p>RJ will contact SC to clarify this.</p>

Item	Action
<p><u>POST OF VICE-CHAIR:</u></p> <p>Nomination: RW was proposed by BL, seconded by EW. Voting: 11 in favour, none against. RW was therefore appointed as CCC Vice-Chair.</p>	
<p><u>2. Minutes of the previous meetings</u></p> <p><u>February Minutes:</u></p> <p>The following changes to the draft minutes were noted and agreed:</p> <p>Police Scotland budget- £60 million instead of £16 million</p> <p>Airtricity- delete “£1500” for the Camp Place Play Park and substitute with £4500</p> <p>Page 17 starting from Aim paragraph up to end of page 18 is repeated in page 19.</p> <p>Page 9- incorrect spelling Claish Farm.</p> <p>Page 2- first paragraph should say October, November and December Minutes.</p> <p>Page 5- ML asked if CCC members agree with the CCDT sentence as it was written in the February Minutes on page 5. MM noted that she had not been part of CCDT in 2010 so she can't prove or disprove. But MM is happy to accept it. DM noted that he is happy to offer a personal apology and is very happy to look into it. SH agreed with DM. RW noted that he had been on CCC at that time and he was very sceptical about that project at that time as he felt that CCC then needed to look at the finances involved.</p> <p>With the above changes the minutes were approved: proposed by DM and seconded by JW.</p> <p><u>MATTERS ARISING:</u></p> <p>BL statement from February Meeting- BL noted that he is still waiting for the ZOOM recording from December meeting. SH noted that she will send it to BL.</p> <p>ICO response: EW noted that she had not received a reply from ICO regarding the recording of Zoom meetings. She had contacted them again by phone and explained to them that she has not had a reply and went through the scenario of what happens in CCC with them again. The officer advised that what CCC did is common practice under the current circumstances. There was one suggestion made that any person who objects to being included in a recording could use a filter within Zoom e.g. switch to audio only, change screen name or as a last resort, if they still object, leave the meeting.</p> <p>EW proposed that recordings will be made available to the CC councillors and to members of the community on request with password protection and recordings will be kept until the next meeting.</p> <p>OW contacted ICO in a personal capacity but has not received a reply. suggested OW an amendment to EW's proposal, that CCC will add a restriction that a recording cannot be forwarded to other people. However, OW agreed to recordings being sent to the Minute Taker and CC councillors.</p>	<p>SH to send BL copy of the recording.</p> <p>EW to write what safeguards they would like about the use the CCC could make of video recordings.</p>

Item	Action
There was a discussion between councillors who expressed their opinions but no decision was reached.	
<p><u>3. MATTERS FOR VOTING</u></p> <p>It was proposed that Olga Watkins be admitted to full membership of CCC following attendance at three meetings since her co-option.</p> <p>Proposer: MG, seconded by DS. Voting: 9 in favour. OW was admitted as a full member of CCC.</p>	
<p><u>PART C: SPECIAL TOPICS</u></p>	
<p><u>4. Local Place Plan</u></p> <p>HT gave an update on the progress with the LPP. There is an easy understandable version of the research plan which was circulated to the Steering Group and CCC. Next step is to set up a Zoom meeting with people on the Steering Group and find out if they have any specific issues that they want to raise. Andy Tatnell agreed to act as a facilitator.</p> <p>Focus groups will be drawn from the following residents:</p> <ol style="list-style-type: none"> 1. Newcomers. People who have moved to Callander within the past 5 years 2. Young families with children at primary school 3. Older families with children at high school 4. Callander residents aged 65+ or retired, recognising those who live with disabilities 5. Residents living in SIMD data zones 12, 13,14,15 and 16 – this will be refined later 6. Single residents – mixed age groups 7. High School pupils from senior years 8. Business owners – proportional representation, not all B&B owners 9. Volunteers <p>These focus groups will be set up and approached, then the feedback from those focus groups will be a starting point for much wider community consultation.</p> <p>How will we reward the people who are involved in doing this? We would like to arrange a fee for the professional who would be leading focus groups. We should also reward the focus group people as a thank you for their work possibly by giving them a voucher which they can use in one of the hospitality outlets in the town. RW will talk about that to CE. RW asked CCC to note these costs are becoming real and we need to think about how we are going to meet them by the next meeting.</p> <p>RW noted that we need to make sure that farmers and landowners will fit in later on. Member of the public asked if “Empty Nesters” could be included.</p> <p>There was a question asked what SIMD data zones 12-16 means. HT explained that SIMD stands for Scottish Index of Multiple Deprivation. Callander is divided into several areas. Numbers 12,13,14 and 15 are the main divisions within</p>	<p>All to consider costs associated with the development of the LPP.</p>

Item	Action
<p>Callander. One area in Callander (Camp Place, Menteith Crescent and over to some of the Lagrannoch) falls into the most deprived in Scotland. Member of the public asked when the SIDM zones were last checked. HT clarified that 2020 was the latest dataset. HT also noted that the zone is in the lower 20% but included factors such as access to transport, educational attainment and unemployment/universal credit.</p> <p><u>5. Climate and Community Project</u> RW reported on progress. Callander and its community and its landscape demonstrate very vividly how climate matters. The vision is to build a visitor offering that focuses on the ways in which climate affects our community: human habitation and human activity. The vision is built from a set of component facilities:</p> <ol style="list-style-type: none"> i. Trails and Tours ii. Observatories- specific locations from which different themes can be experienced. One or more wooden towers lifting visitors high above the tree canopy to experience weather and understand how it affects the area, to observe human activity within the area and understand how it is limited by landscape and climate and to see how previous climates and possible future climates have shaped the landscape. iii. The Climate and Community Centre iv. A lift of some futuristic type <p>ML supported RW’s ideas and expressed his views about the project. RJ proposed including natural flood management in Climate and Community Project and is happy to help. Callander is ideally placed to implement natural flood management. It would be an excellent place to demonstrate how floods are generated. There were also points made about rivers and how the land and water were managed in the past and how things are not managed in the same way now and why.</p> <p>At the last meeting, RW asked members of CC councillors to explore the online presence for The Sill, Northumberland “ National Discovery Centre” for inspiration.</p> <p>The next steps: the vision needs to be developed into a firm project.</p> <p><u>6. Community Building</u> RW asked what is the function of the CCC? It is here to ascertain, coordinate and present the views of the community to statutory bodies.</p> <p>We have been establishing what Community Building might mean. We found out who our community is: RW chose to break it into four ways:</p> <ol style="list-style-type: none"> i. Who is our population? ii. What makes us a community? iii. Daily life iv. The way we spend our leisure time. <p>CCC is asked to discuss the contributions and how they change the picture of the community. CCC is also asked to consider the following proposal: at a special</p>	<p>RW to develop to a project</p>

Item	Action
<p>meeting before the next AGM, we should discuss our own individual links to the community.</p> <p>Comments: AGM to take place as soon as possible when it is allowed to have a live meeting. It was unanimously agreed that AGM should be done as a live meeting, not as a Zoom meeting. RW suggested a “preparatory” meeting where CCC will talk about the work they have to engage with over the coming year and in which they identify what we personally would be able to bring to that work in the context of work which we can ascertain, coordinate, and present the views of our community. It was noted that it could be a meeting between CC councillors. It was unanimously agreed. RW would like to lead this meeting. DM suggested to have a Zoom meeting to sort out meeting protocols as we come out of lockdown.</p> <p><u>7. Organising CC activities: focus groups, wider membership, joint meetings, potential AGM date</u></p> <p>Focus groups need to be made more precise and have tasks and objectives. CCC needs to be much more cross-generational with much wider mixture of experience and interest. SH thinks that focus groups should not be set in stone. As we see a need in the community, then maybe we can bring people into a focus groups for a short amount of time with a specific objective with their experience and interest.</p> <p>Associate Membership (EW)</p> <p>EW wrote a paper about Associate Members which talks about finding a way of encouraging participation by younger members of the community to get more involved. It could be people who have professional skills or are enthusiastic to take a short term project forward. CCC needs to be able to communicate better with the community for example through articles in BLV and also through the social media. There was also a discussion about providing information about CC councillors on the website.</p> <p>There was a proposal that the CCC should openly welcome Associate Members. Proposed by DS, seconded by ML.</p> <p>The question arises as to how we find such members. CCC could advertise via social media, BLV and website. EW noted that she is happy to provide her contact details if anyone is interested, she is also happy to write something for the website and is happy to then distribute details to CCC members.</p>	
<p><u>PART D: REPORTS</u></p>	
<p>Chair</p> <p>Written report submitted.</p> <p>Secretary</p> <p>RJ submitted written report and circulated a list of correspondence. He received five letters/ emails of complaints to the CCC. RJ contacted SC to ask for help and advice. He was advised to pass all complaints to the CCC Vice-Chair.</p>	<p>RJ will pass complaints to the newly appointed Vice-Chair.</p>

Item	Action
<p>Treasurer</p> <p>EW submitted written report and gave a further update. EW received a confirmation from Bank of Scotland that she was successfully registered for internet banking, just waiting for the card and card reader to come through. EW arranged to collect all relevant material from the previous Treasurer.</p> <p><u>WEBSITE:</u> The future of CCC website was discussed. EW raised a concern the contract with CE in which it is stated that CCC is not being permitted to post on the website without permission of CE. The fee is £105 per quarter. EW thinks that CCC should look at stand alone website. DS agreed with EW. Firstly, CCC should decide whether the website will be interactive or just purely informative. CC councillors agreed that they should start looking at where to focus and what it is going to be used for. Hybrid model of website could be also taken into consideration: somebody else will set it up but CCC will run and update it. JW noted that CCC should find a local business to help with setting up a website, to support locals during pandemic.</p> <p><u>FETCH:</u> £24.50 was spent. EW proposed if there is not a further uptake until 31st March 2021 that CCC will suspend it. All councillors unanimously agreed.</p> <p><u>BANK STATEMENTS:</u> MG noted that statements are still being sent to a previous treasurer, he will collect Lloyd bank statements after this meeting and pass them to EW.</p> <p>Planning</p> <p>DM submitted written report and gave a further update.</p> <p>Forest Lodge Development of twelve new Eco lodges- a planning application was put in two years ago. When it was put in, CCC put objections to NP because of accessibility about this development. NP has now received assurances from Forest Lodge Development that they will produce access free and wheelchair access to every single one of the twelve units. It has also been written into the consent for this development that a fully worked up accessibility plan has to be agreed before any work starts on site.</p> <p><u>Statutory Bodies:</u></p> <p>Police</p> <p>Written report submitted</p> <p><u>Stirling Council</u></p> <p>Cllr Evelyn Tweed noted that RW made some very good points and suggestions during his presentations. She also thanked CC councillors for their work.</p> <p><u>Meeting with NP:</u> Cllr Evelyn Tweed asked NP what it is looking for from SC for the forthcoming summer season: to raise with SC enforcement officers- confirmation from SC received; uplift of additional litter- waiting to hear about that.</p> <p><u>Space for people proposals-</u> SC is consulting, people will have a chance to say how they feel about the proposals. The officers are quite keen to extend the</p>	<p>EW to investigate CCC web site</p>

Item	Action
<p>proposals for the whole of Main Street in Callander and review everything after an 18 months period. Hopefully that whole part can be made 20mph after the 18 months period.</p> <p>Questions: How much enforcement will there be? It is more unlikely to have cameras in place. But when 20mph is put in place, we will have to raise something with the Police in terms of enforcement. BL noted that 20mph will be a difficulty for emergency vehicles and the crews, it might take too long for them to arrive at an incident. This should be taken into the consideration. It is about finding the right balance.</p> <p>SH asked BL to summarize it in writing and send it to her before this is reinforced so that she can pass it on to Carlyn Fraser from SC.</p> <p>Cllr Martin Earl gave an update: <i>Enforcement officers</i>: 75% of the available resource will be going to a seven days shift pattern from the beginning of the new financial year. Six more enforcement officers will be employed full time.</p> <p><i>Community Parking Management Plan</i>- has been delayed because of no budget. Cllr Martin Earl advised CCC to look at that, identify some specific projects, (areas in Callander which need attention and cannot wait for delayed Community Parking Management Plan), they want to progress and have that conversation with Carlyn Fraser SC.</p> <p><i>Static speed cameras</i>- are not put in for preventative measures, they are put in as reactive measures. The national criteria across Scotland for them to be applied has to be data led (the more incidents, accidents and reports you get to a location, the higher up on the list you go where you might get a camera).</p> <p><i>Road works A84</i>- third section- from box junction up to North end of Callander- are not going to take place as quickly as BEAR officers expected.</p> <p><i>Motorhomes</i>: There was a discussion about motorhomes. MM noted that we should encourage motor homes to park at Station Road car park but we also need to provide facilities there for them. Cllr Martin Earl noted that this should be detached from Community Parking Management Plan (which is delayed) because Callander cannot wait. All councillors unanimously agreed that DS will pursue this. OW will liaise with MM. It was also noted that there should be a waste disposal unit for motorhomes to use in Callander.</p> <p><u>National Park</u></p> <p>NP board meets next Monday- the board papers are available, there is a specific one on visitor management which details the joint working with the recovery group and some of the work between Police, SC and NP officers. It is a very informative report worth reading. Cllr Martin Earl noted that there will be another forum follow-up meeting at the end of March 2021.</p> <p><u>Callander organisations:</u></p> <p><u>Callander Landscape Partnership</u></p> <p>Written report submitted.</p>	<p>BL to get the information and prepare report, from people who are involved to provide him with actual figures.</p> <p>DS to pursue idea of dedicated motor homes parking area</p>

Item	Action
<p><u>Callander Enterprise</u></p> <p>Written report submitted.</p> <p><u>Town Coordinator</u></p> <p>HT submitted written report and gave a further update. FOI request was submitted on 16th December 2020 and SC have failed to meet the deadline of 15th February 2021 and have failed to respond to HT`s emails reminding them of their obligation to either provide documentation or explain the delay. HT will email the information about the FOI request to Cllr Martin Earl and he will make a direct inquiry straight to Chief Executive Officer.</p> <p>HT noted that CCC is not registered with GDPR. HT thinks that CCC should register. It can be done online. The cost is £35.</p>	
<p><u>E: PROGRESS REPORTS</u></p>	
<p><u>Airtricity</u></p> <ol style="list-style-type: none"> 1. <u>Leisure Centre</u> application for £7500- there was a discussion about whether to award money or not. There was a suggestion to collate all questions and send them to Trish Thompson (from McLaren Leisure Centre) by the end of the week and get her to reply and take a decision from that via email. All CC councillors agreed. 2. <u>Jazz and Blues Festival</u> application for £3850. There was a suggestion to ask them why they want to use McLaren Hall not the CYP facility. <p>SH asked all CCC members to send BL any questions about those applications.</p> <p><u>Camp Place Play Park</u></p> <p>MM noted that FCC has granted a maximum award of £40 000 towards Camp Place Play Park. However, we are still awaiting a grant of £50 000. If full funding is not available, there are several design options to pursue:</p> <ol style="list-style-type: none"> i. keep the original design but reduce the amount of new equipment and then seek money later on to purchase each piece of equipment separately so we gradually build it up ii. Reduce the overall plan to meet the money available iii. Mix of two above options <p>MM would appreciate any thoughts and comments from CCC.</p> <p>To obtain further funds there are options:</p> <ol style="list-style-type: none"> i. pursue any further smaller grants through SC if any are available? ii. CCC can apply for further grants but we would not have the benefit of saving VAT iii. pursue smaller grants through other local organisations (CCDT,CE) iv. request community support <p>MM asked for approval to continue pursuing all these various options. All councillors unanimously agreed.</p>	<p>All to send BL questions</p>

Item	Action
<p><u>BMX Track</u></p> <p>After the last CCC meeting, David King offered services of his building company to help with clearing the BMX Track, re-sculpturing it and resurfacing. There is now negotiation with SC to make sure that there are adequate insurances put in place. MM has to obtain community approval and support for the project, so a survey will be put out. MM asked CCC support in this- all councillors unanimously agreed.</p> <p>Regarding public liability insurance for the work MM noted that she will make more inquiries about whether it is necessary and why CCC should need it and what CCC should need it for. MM also noted that they were overwhelmed by the response from the community offering help regarding clearing out the BMX track.</p> <p><u>Environment/ Flooding</u></p> <p>ML asked for CCC permission to write to NP about Bracklinn Bridge asking for sight of the inspection report. All councillors unanimously agreed.</p> <p>Lesley Hawkins would like to set up a multi-agency and community group (reps from Forest and Land Scotland, CCDT, CCC, Callander Countryside and others who are interested to join) to pursue works regarding Coihallan Wood in a community manner. ML asked CCC permission to join this group to represent CCC. All councillors unanimously agreed.</p> <p>ML asked for CCC permission to write to FLS Woodland officer in Perth asking them to support Lesley Hawkins project idea.</p> <p><u>St. Kessogs</u></p> <p>EW submitted a written report but was not able to give any further update as CCC Zoom meeting session had finished.</p>	<p>MM to organise survey</p> <p>ML to write to NP</p> <p>ML to write to FLS</p>
<p><u>F. Any Other Business</u></p> <p>All CC councillors unanimously agreed to send a message of recognition, ongoing support and sympathy to Dunblane Community on the 25th Anniversary of the Dunblane Tragedy.</p> <p><u>Bridgend Speed Cushions</u>- this item was not discussed during the CCC Zoom meeting because there was not enough time before the session finished. However, it was discussed in the chat box during the meeting between RW and members of the public who think that this issue needs to be addressed urgently. RW asked everyone to email him regarding this issue.</p>	
<p><u>Date of next meeting</u></p> <p>12th April 2021</p>	