

Date Received	Application No	To Police	Reference	Comments	Decision Granted Refused Homologated DATE	Application Approved by Delegated Powers
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**STIRLING COUNCIL**

**CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

**APPLICATION FOR PERMISSION TO HOLD A PUBLIC CHARITABLE COLLECTION**

EACH QUESTION MUST BE ANSWERED		PLEASE PRINT IN BLOCK CAPITALS
1.	Full Name of applicant who must be the organiser of the collection. (Block Letters)	
2.	Home Address.	
3.	Telephone Number (If any).	
4.	E-mail address	
5.	Age.	
6.	Date of Birth.	
7.	Place of Birth.	
8.	Name of charity or charities to which proceeds of collection are to be applied.	
9.	Dates of Collection.	(a) House to House –  (b) Street Collection –

**10. Area of Collection - please tick appropriate box(es) –**

	Area	Street	House to House		Area	Street	House to House		Area	Street	House to House
1	Aberfoyle			18	Cambusbarron			35	Kippen		
2	Ardeonaig			19	Cambuskenneth			36	Lochearnhead		
3	Arnprior			20	Causewayhead			37	Milton of Buchanan		
4	Balfroon			21	Cornton			38	Plean		
5	Balmaha			22	Cowie			39	Port of Menteith		
6	Balquhidder			23	Crianlarich			40	Raploch		
7	Bannockburn			24	Croftamie			41	Riverside		
8	Blairdrummond			25	Deanston			42	Rowardennan		
9	Blairlogie			26	Doune			43	St Ninians		
10	Blanefield			27	Drymen			44	Stirling		
11	Braehead			28	Dunblane			45	Stirling City Centre		
12	Bridge of Allan			29	Fallin			46	Strathblane		
13	Brig o' Turk			30	Fintry			47	Strathyre		
14	Broomridge			31	Gargunnoch			48	Thornhill		
15	Buchanan			32	Gartmore			49	Throsk		
16	Buchlyvie			33	Killearn			50	Tyndrum		
17	Callander **			34	Killin			51	Whins of Milton		

11.	How many persons is it proposed to authorise to act as collectors?	
12.	How will they be identifiable?	
13.	Specify form of collection i.e. boxes/envelopes.	

**\*\* YOU MUST BE BOOKED INTO LICENSING DIARY (01786 233614) AND YOUR APPLICATION MUST BE SUBMITTED TO SECURE DATE. IF WISHING TO COLLECT AT ANCASTER SQUARE, CALLANDER YOU MUST ALSO CONTACT [ancastersquare@stirling.gov.uk](mailto:ancastersquare@stirling.gov.uk) TO APPLY FOR PERMISSION \*\***

14.	<p>Is it proposed that remuneration should be paid out of the proceeds of the collection</p> <p>To collectors?</p> <p>to other persons?</p> <p>If so, at what rates and to what classes of persons?</p>	<p>(a)</p> <p>(b)</p> <p>(c)</p>
15.	<p>Has the applicant, or to the knowledge of the applicant, anyone associated with the promotion of the collection, been refused a licence or order under the Act or had a licence or order revoked? If so, give particulars including name of Licensing Authority and date of refusal or revocation.</p>	

16. Has the applicant been convicted of any crime or offence? If so, give particulars. (If none please state NONE)

Name	Date	Court	Offence	Sentence
(If none, please write "NONE" in this box).				

**Data Protection**

We will process the information given to us in accordance with the Data Protection Act 2018 & The General Data Protection Regulation (GDPR).

Further Information about your rights can be found on the council [website](#) or alternatively if you have any questions please email: [dataprotection@stirling.gov.uk](mailto:dataprotection@stirling.gov.uk)

I declare that the particulars given by me on this form are, to the best of my knowledge and belief, correct.

Date: ..... Signature: .....  
Applicant/Agent

**\*\*\* PLEASE ENSURE THAT YOU HAVE CONTACTED THE OFFICE TO BOOK INTO THE DIARY \*\*\***

**PRINCIPAL PROVISIONS OF THE PUBLIC CHARITABLE COLLECTIONS (SCOTLAND) REGULATIONS 1984 AND 1988**

The Regulations apply to Public Charitable Collections which may be either Street or House to House Collections. They do not apply to collections taken in the course of a public meeting or which takes place by means of unattended fixed receptacles in a public place.

Such collections may be organised by persons who have been granted permission to do so by a District or Island Council or who have been exempted from the need to seek such permission by the Secretary of State for Scotland.

Regulations 2 to 5 of the 1984 Regulations make provisions for ensuring that Public Charitable Collections are properly supervised and do not cause a nuisance and that collecting is carried out only by fit and proper persons aged 14 or over for a Street Collection and 16 or over for a House to House Collection.

Regulation 6 provides that collectors must carry a badge identifying the funds or organisations and a certificate signed by the organiser of the collection or his agent bearing the name and address of the collector.

Regulation 7 provides that collectors must make use only of collecting boxes or envelopes marked with the name of the charity for which they are collecting. A "collecting box" is defined in Regulation 1 (2) as meaning a box or similar receptacle which is securely closed and sealed so as to prevent it from being opened without the seal being broken.

Regulation 8 provides that collectors shall not cause a nuisance, and regulations 9 and 10 (the latter as amended by the 1988 Regulations) provide for the return of certificates of authority and of collecting boxes and envelopes, for the opening of boxes and envelopes and for the keeping of records.

Regulations 11 (as amended by the 1988 Regulations) and 12 set out the requirements for submission of accounts by organisers of individual collections and exempted promoters respectively.

Regulation 13 makes provision for the publication of a summary of accounts.

Regulation 14 details the penalties exigible in respect of offences under the Regulations

**The Public Charitable Collections (Scotland) Amendments Regulations 1988 provide for the exemption of banks from the requirement to record the contents of individual collecting boxes when opening and counting their contents on behalf of the organisers of Public Charitable Collections.**

**Copies of the 1984 and 1988 Regulations are obtainable from H M Stationery Office.**