



Application for Medical Priority

Notes for Guidance

We may award medical points when you or someone in your household who is to be housed with you, lives in a home that is affecting you/their health.

If there is more than one person in your household to be re-housed with you, with health issues/problems - multiple points will be awarded.

TWO forms must be completed in full to apply for medical points.

Form 1 (GREEN): present housing situation

Form 2 (PURPLE): medical condition of the applicant

NOTE: A separate **Form 2 (PURPLE)** must be completed for each person seeking medical points.

Once you have completed both forms, place **Form 2 (PURPLE)** in the smaller envelope provided and seal. One for each applicant.

IMPORTANT: Make sure the name and address of the person applying for a medical priority is on the envelope containing **Form 2 (PURPLE)**.

The sealed envelope(s) along with **Form 1 (GREEN)** should then be placed in the larger envelope and returned to the Housing Options and Allocations Team or the Customer First One Stop Shop. Their addresses are overleaf.

After checking your housing details, on **Form 1 (GREEN)**, the Housing Service will give both forms to The Medical Adviser for a medical points assessment.

Once The Medical Adviser tells us of the decision, we will inform you by letter of the outcome.

NB

- Please do not seek supporting information from your GP or consultant ect. If the Medical Adviser requires further information they will contact your GP or consultant.
- If you or any member of your household need a certain type of property, due to health problems - we will only offer you the type of property that has been recommended. Alternatively, you may choose not to use the medical points awarded.
- If you have been awarded medical points and refuse an adaption which would ensure that your current property would meet your needs, the medical points will be removed.
- Please do not contact the Medical Adviser directly.

NB continued

- Please note that the medical assessment is conducted by an independent body and their decision is final. However, if you feel you have supplied insufficient information in relation to how your house is affecting your health or mobility or if you have had a change in your health circumstances you can re-apply for medical points. You also have the right to ask us to review your case if you are not satisfied with how we as a Council have assessed your housing application. To request a review, you must contact us in writing within one month of a decision on your application and explain why you think your case should be reviewed.
- If you re-apply for medical points, please be aware that the number of points awarded may increase or decrease.

If you have any difficulty in completing the forms please contact the Housing Options and Allocations Team for assistance.

Stirling Council Offices

Once complete please return this application to

Housing Options and Allocations Team

Springkerse House,
5 Springkerse Road
Stirling,
FK7 7SN

Telephone (01786) 404040

and ask for the Housing Options and Allocations Team

Customer First One Stop Shop

1 - 5 Port Street,
Stirling FK8 2EJ

If you need help or this information
supplied in an alternative format
please call 01786 404040.

